

CURRENT DESCRIPTION IN OUR MEETING

Ministers, Elders and Overseers

Mission: The body of Ministers, Elders and Overseers is responsible for fostering the Spiritual life of the Monthly Meeting. The body is made up of Elders and Ministers whose gifts have been acknowledged and recorded by the Meeting and who serve as long as those gifts exist. Overseers are recognized by members of MEO and approved by Meeting for Business each year and serve for at least 1 year and usually longer. Fostering the Spiritual life of members and attenders of our Meeting is accomplished through personal contact with particular awareness of those who may have slipped away from frequent attendance, or reaching out to those who have financial, health and social needs.

Responsibilities:

- Oversees the spiritual and inspirational readings of the Meeting by monitoring the adult and Children's First Day School
- Sponsors retreats and workshops, inviting presenters and facilitators to encourage and enrich the spiritual life of the meeting
- Oversees Meeting for worship, weddings, memorial services, and supports and initiates clearness and other committees when issues or concerns arise
- Responsible for Sufferings

Adult First Day School Committee

Mission: The committee is responsible for consulting with other members of the Meeting to choose an appropriate booklet or item for study in Adult First Day School and is also responsible for obtaining or making copies of material available to all who would join us for study.

Projects:

- Share the duties of facilitating the group study, bringing in helpful or parallel material to stimulate discussion
- Make sure that announcements are made both in the newsletter, VBFM emailer, and at rise of Meeting so that members and attenders are informed and welcomed
- A budget exists for purchasing booklets from Pendle Hill. All monies from the modest book sales are given to the Meeting Treasurer to reimburse the Adult First Day Book allotment

Young Friends Committee

Mission: We endeavor to guide the children of the meeting in their spiritual understanding as we convey Quaker beliefs and practices.

- Adults each first day to facilitate the lesson/activity
- Request and encourage Meeting members and attenders to co-lead children's first day school lessons/activities
- Develop and implement curriculum that corresponds to the age range of participating children/youth
- Explore opportunities to expand and build the community of our children to include the Friends School and local neighborhoods
- Present Bibles to children of the meeting (currently using the Jonathan Barclay Fund to purchase Bibles)

Sufferings Committee

Mission: Sufferings Committee receives, considers and acts on request for assistance as appropriate. Persons requesting assistance from Sufferings is not identified.

Process:

- Sufferings Committee consists of the MEO clerk plus two additional MEO members.
- Sufferings is authorized to spend up to **\$100.00**. Any amount that would lead to the committee spending beyond this amount must be submitted to MEO for consideration. For requests of greater than **\$500.00** must be brought to Business meeting for approval.
- Funds for Sufferings are received from the Business meeting's annual budget allocation, and from donations identified by the donor as being for Sufferings. Sufferings funds carry over and accumulate from year to year when they are not used. The Meeting Treasurer makes distributions at the direction of the Sufferings Committee using the above guidelines. The Treasurer tracks and reports the fund balance, and reports the funds spend as part of the routine Treasurer's report. When the Sufferings balance exceeds **\$2,000.00**, it is expected that Business Meeting will not make additional contributions to this fund.